

The Village of Innsbrook Homeowners Association
Board Meeting Minutes from April 6, 2018

Directors Present: David Fellowes, President
Danielle Fouche Leonard, VP/ACC Chair
Mike Hamway, Treasurer
Brian Perryman, Director-at-Large
Melissa Gay, Secretary

Others Present: None

1. Meeting called to order by David Fellowes at 6:00 pm, 4301 Dominion Blvd., Glen Allen, VA.
2. Next meeting: Thursday, May 3 at 6:00 pm, 4301 Dominion Blvd., Glen Allen, VA.
3. Meeting Minutes: Minutes for March 2018 approved.
4. President's Report:
 - a. Debi Seitz stepped down from her duties. President thanked her for all the faithful work she has done for the Village at Innsbrook.
 - b. Henrico Planning Commission hearing for rezoning and new houses backing Village at Innsbrook with developer and Thorncroft Home Owner Association is scheduled for 4/12 7pm at government center on Parham Road. The board facilitated an impact discussion with HOs (11) whose property is adjacent to the new development. The majority of HOs stated they were not impacted by the change.
5. Director At Large Report:
 - a. Plans set for May 5 (7-12) annual yard sale.
 - i. Send out newsletter to HOs
 - ii. Coordinate outreach with The Meadows through social media, yard signs
 - iii. President asked that we approach The Meadows and publish a "joint" yard sale in newspaper (RTD)
 - b. 10837 Snowmass Court is for sale by owner.
6. ACC Report:
 - a. Seminar offered by legal firm which works with HOAs.
 - b. ■■■■■ Snow Valley Court submitted RFI for new garage door due to failure of current one. Board discussed style of door's windows. ACC recommended approval as submitted. All approved.
 - c. ■■■■■ Snow Valley Place submitted RFI for patio with fire pit in backyard. ACC recommended approval as submitted. All approved.
7. Treasurer's Report:
 - a. Revenues for Mar: \$ 505.40 (adjusted)
 - b. Expenses for Mar: \$ 801.29 (adjusted)
 - c. Ongoing estimated monthly expenses:
 - i. Accounting \$ 15.00
 - ii. Telephone 4.00
 - iii. Utilities 15.00
 - d. One hundred and fifty-two HOs have paid annual dues. Plans are underway to remit overdue notices to the remaining HOs (20).
 - e. Insurance policies for common areas/signs and board were received.

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- f. Checks for Greenline and federal tax commitment were submitted for approval
 - g. A motion was made to approve Mar/Feb expenses. All approved.
8. Block Captains: Nothing to report.
9. Hospitality Committee: Nothing to report.
10. Audit Committee: 4thQ/17 meeting is rescheduled for May TBD @6pm at Markel Corp., 4521 Highwoods Parkway. Meet up in the lobby.
11. New Business:
 - a. House numbers on mail post and on house. Board member said he was seeing house numbers on mail boxes and houses which may not meet HOA specification standards. The team agreed to collect examples for review.
12. Old Business: Nothing to report.
13. Guests – No guests

Meeting Adjourned at 7:10 pm

Name	Signature
Dave Fellowes, President	Signature on file
Danielle Fouche Leonard, VP/ACC	Signature on file
Mike Hamway, Treasurer	
Brian Perryman, Director-at-Large	Signature on file
Melissa Gay, Secretary	Signature on file