

# The village at Innsbrook Homeowners Association

## Board meeting minutes for May 7<sup>th</sup> @6pm 2020 via Zoom

Directors Present:      Brian Perryman, President  
                                 Mike Hamway, Treasurer  
                                 Thao Cao, Vice President  
                                 Alice Waagen, Director at large  
                                 Robin Colton, Secretary

Others Present:        Debbie Seitz

1. Meeting called to order by Brian Perryman at 6:10 via Zoom
2. Next meeting Thursday, June 4<sup>th</sup> at 6pm<sup>th</sup> via Zoom

### 3. Presidents Report-Brian Perryman

1. Last three months of minutes have been uploaded to website.
2. Food truck on Friday's, let's spread the word to neighbors via Facebook.

### 4. Vice President's Report- Thao Cao

1. [REDACTED] village Run Drive
  - a. Fence
    - i. Add to existing fence to enclose backyard
    - ii. 4" similar to existing fence
    - iii. Frame facing inward
  - b. Window
    - i. Replace one main bathroom window on side of house toward the back with frosted glass, curtains do not allow sunlight.
    - ii. Safety and privacy concerns
    - iii. Window faces neighbor's deck and backyard
    - iv. Recommended and received board approval

2. [REDACTED] St Anton Circle
  - a. Existing shed had no RFI on record
  - b. Noted on disclosure packet of non-compliance
  - c. Owner submitted RFI for shed so structure can be compliant
  - d. 10x20, paint color matches house, horizontal siding
  - e. Recommended and received board approval
  
3. [REDACTED] Snowmass Road
  - a. Replace roof and gutter
  - b. Shingle: Heather Blend
  - c. Gutter: White
  - d. Recommended and received board approval
  
4. [REDACTED] Snowmass Road
  - a. Remove one tree on back side of house
  - b. Too close to house, hangs over bedroom, safety concern
  - c. Recommended and received board approval
  
5. [REDACTED] Squaw Valley Court
  - a. Landscape front yard with dry stack stone wall, low growing shrubs/trees, flowering plants
  - b. Recommended and received board approval.

**Other:**

1. [REDACTED] St Anton Circle: mailbox paint dropped off again
2. [REDACTED] Canaan Valley Ct: Owner supplied shingle and trip colors. RFI approved
3. [REDACTED] Snowmass road: Owner added on to existing fence (side and front) but did not sed in RFI, spoke to homeowner and he said he will submit RFI, followed up with email on 4.30.2020
4. [REDACTED] Breithrone Court: for sale, not part of HOA, no inspection needed, propose HOA to new owner?

Discussed the possibility of doing a quarterly or seasonal newsletter. This is something that was done in the past, and Thao thought it might be a good idea if it's picked up again. Suggestions of what could possibly go in the newsletter were; updates on regulations, events such as the food truck, information on the gardening club, etc. Everyone was in favor, and Thao volunteered to begin the newsletter.

## Treasurers Report- Mike Hamway

1. Income received 4.61 from interest
2. Re-invoiced (with penalty) 15 delinquent homeowners on 4/17; two have been received thus far in May
3. The only April expenses were the phone and utility bills
4. Other expenses of 96.25 postage and 277.03 printing totaling 373.28 were reimbursements to Diane Minear made 1/9. She forgot to cash the check until Debbie Seitz reminded her in April.
5. Cash balance is 37,805
6. Three checks need signatures prior to going out.
  - a. Greenline Landscaping for 2/14 cleanup for 60.00
  - b. Nationwide- business owner's policy for 1,140.00
  - c. CM Kirby Agency- D&O coverage for 1,731.00

## Director at large- Alice Waagen

No disclosure requests

## Hospitality- Debbie Seitz

Will visit 4606 Snowmass, 10708 Squaw Valley and 4518 Village Run once the Covid-19 restrictions are somewhat lifted.

Meeting adjourned by Brian Perryman at 6:46 Next.

\_\_\_\_\_ Brian Perryman, President

\_\_\_\_\_ Mike Hamway, Treasurer

\_\_\_\_\_ Thao Cao, Vice President

\_\_\_\_\_ Robin Colton, Secretary

