

**The Village at Innsbrook HOA**  
**Audit Committee Meeting**  
January 9, 2024

**Committee Members Present:**

Betty Overbey, Chair  
Sophie Gutner  
Chris Rouse  
Jeff Adams

**Others Present:**

Patsy Ledford, Treasurer  
Beth Diaz

The meeting was called to order by Betty Overbey at 7:05 PM.

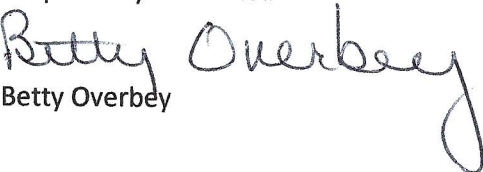
Goal: To complete audit reviews for the 4th quarter of 2023.

The following reviews were completed; the process being to open each monthly bank statement and reconcile with receipts from the same period with reviewers initialing each document:

October, 2023	Both Checking and Money Market accounts were reconciled.
November, 2023	The same process was followed with no discrepancies found.
December, 2023	Both accounts were reconciled with no discrepancies found.

The meeting was adjourned at 8:05 PM.

Respectfully submitted:

  
Betty Overbey